

The background features several overlapping, wavy lines in a lighter shade of the main red color, creating a sense of movement and depth.

ADDENDUM

2015 | 2016 CATALOG
COLLEGE OF WESTERN IDAHO

Changes/Additions

Addendum

This addendum contains corrections made after the 2015–2016 Catalog was published.

The contents of this addendum supersede the content specified in the 2015–2016 Catalog where noted.

Contents of the 2015–2016 Catalog not revised in this addendum remain in effect.

The unrevised content of the 2015–2016 Catalog and the revised content of this addendum are valid for the 2015–2016 academic year. College of Western Idaho reserves the right to change, without notice, any materials, information, curriculum, requirements, and regulations published in this catalog addendum.

Changes and additions are highlighted in yellow.

Last updated on 06/01/2016

Becoming a CWI Student

Successful Start

Successful Start is a series of initiatives designed to help students be prepared to start college coursework on the first day of instruction. National research suggests that students who register before the start of a semester are more likely to succeed and colleges that have eliminated late registration report increased student success. Successful Start deadlines are outlined in the academic calendar and include deadlines for admission, registration, and tuition payment. For details please call or visit One Stop Student Services at 208.562.3000 or www.cwidaho.cc/contact.

Admission

Guiding Principle: The College of Western Idaho (CWI) is an open-enrollment, equal opportunity institution. Students will be accepted regardless of race, color, national origin, sex, and/or disability.

DEGREE-SEEKING STUDENTS

A degree-seeking student at CWI is eligible to enroll in college credit classes leading toward a college degree. Students must complete requirements by the admission deadline. Students that do not complete requirements by the deadline are not able to enroll as degree/certificate-seeking students.

MINIMUM REQUIREMENTS:

- Be 18 or older.
- Complete the Application for Admission (available online at www.cwidaho.cc).
- Pay the one-time \$25 application fee (nonrefundable).
- Submit recent (within three years of the first day of class) ACT test scores, SAT test scores, or all three sections (Math, Reading, and Writing) of the COMPASS test scores or college coursework in English and math.*
- Submit one of the following:
 - An official high school transcript showing graduation**
 - OR
 - Official GED transcripts with an overall Pass posted
 - OR
 - Official regionally accredited college transcript showing an Associates degree or higher conferred

*ACT minimums are 18 for English and 23 for Math; SAT minimums are 450 for English and 460 for Math; COMPASS minimums are 16 for English and 22 for Pre-Algebra.

**Accredited high school or home school transcripts showing completion through Junior level coursework and currently enrolled as a Senior. Students admitted with an in progress high school transcript are granted conditional status.

STRONGLY RECOMMENDED ITEMS FOR PREREQUISITE INFORMATION AND POTENTIAL SCHOLARSHIP AND FINANCIAL AID ELIGIBILITY:

- Submit official college or university transcripts from regionally accredited institutions.
- Submit official final high school or GED transcript.

ADDITIONAL REQUIREMENTS FOR GRADUATES WHO WILL BE YOUNGER THAN 18 ON SEPTEMBER 1ST OF THE ACADEMIC YEAR THEY WILL BE STARTING AT CWI:

CWI welcomes students currently participating in accredited high school and home school programs. For degree-seeking admissions, students must:

- Be 16 or 17.
- Submit one of the following:
 - An official final high school transcript or home school transcript*
 - Official GED transcripts with an overall Pass posted
- Complete the Petition for Underage Admission and Parent Consent Form.
- Students under 16 will be considered for admission on a case by case basis. In addition to the requirements above, students must submit a letter from a parent or guardian describing the request for an exception to admission requirements.

*High school or home school transcripts showing completion through Junior level coursework and currently enrolled as a Senior. Students admitted with an in progress high school transcript are granted conditional status.

CONDITIONAL STATUS:

Students have been admitted, but have been granted conditional status because the transcript submitted was in-progress. Once One Stop Student Services reviews an official transcript with final grades, the student will be assigned a final admission status. Admission under conditional status may remain in effect for no longer than one semester. Students will not be able to register for subsequent semesters until they submit an official transcript showing graduation.

ADDITIONAL REQUIREMENTS FOR STUDENTS SUBMITTING FOREIGN HIGH SCHOOL TRANSCRIPTS IN LANGUAGES OTHER THAN ENGLISH OR SPANISH*

- Submit a literal English translation with official final high school transcripts.

*These requirements are not just for international students. For guidelines on applying to CWI as an international student, please see below.

INTERNATIONAL STUDENTS

In partnership with College of Southern Idaho (CSI), CWI participates in the Student and Exchange Visitor Program (SEVP). International applicants are those students who are not U.S. citizens, are not resident aliens, and are not refugees.

International students must complete all requirements by July 6th for Fall semester, November 2nd for Spring semester, May 2nd for Summer semester.

MINIMUM REQUIREMENTS:

- Be 18 or older.
- Complete the paper Application for Admission (available online at www.cwidaho.cc).
- Pay the one-time \$25 application fee (nonrefundable).
- Submit the following:
 - Official final transcript from high school submitted with a literal English translation
 - Official transcript(s) from all colleges attended to World Education Services (wes.org) at the student’s expense and list CWI as the recipient of the evaluation. The evaluation must demonstrate an equivalency to a transferable college degree.
- Submit the additional international student forms, available online at www.cwidaho.cc:
 - A student questionnaire
 - Certification of finances, including a bank statement in U.S. dollars.
 - If transferring from another U.S. postsecondary institution, the International Student Transfer Form must also be completed by the student and signed by that institution’s representative.

Once all admissions requirements are met and the international applicant is accepted to CWI, an I-20 will be issued. The student must then submit the I-20 to the American Consulate for consideration to receive a student visa. Please note that an international student (1) is not eligible for financial aid, (2) must be enrolled on a full-time basis and maintain satisfactory academic progress, (3) must comply with CWI regulations and all other laws governing United States citizens, (4) and must check in with the Designated School Official before classes begin. Failure to comply with any of the above requirements and regulations may result in termination of enrollment at CWI and deportation.

ADMISSION TO SPECIAL PROGRAMS

Even after students are admitted to the College, CWI offers some programs that require additional information from applicants before admission to the program can be offered. Information will be communicated to applicants regarding their acceptance status into their selected majors and any additional steps they must take. Limited-enrollment programs may include those with special admission criteria or space limitations.

NON-MATRICULATED/NON-DEGREE-SEEKING STUDENTS

A non-degree-seeking student is enrolled for college credit classes, but is not working toward a college degree at CWI. Non-degree-seeking students are not eligible for Federal Financial Aid. Student must complete requirements by the admission deadline. Students who have not completed admission requirements and have not been admitted by the admission deadline may register as non-matriculated/non-degree seeking students through the registration deadline.

MINIMUM REQUIREMENTS:

- Be 18 or older.
- Complete the Application for Admission (available online at www.cwidaho.cc).
- Pay the one-time \$25 application fee (nonrefundable).

RECOMMENDED ITEMS:

Note: Some CWI courses have required prerequisites. Though not required for non-degree admission, it is recommended students also provide the following items for course placement and prerequisite requirements:

- Provide recent (within three years of the first day of class) ACT, SAT, or COMPASS test scores.
- Provide a transcript from an accredited high school or GED transcript.
- Provide college or university transcripts from regionally accredited institutions.

DUAL CREDIT REGISTRATION

Dual Credit students are high school students who are registered for courses that may simultaneously earn college and high school credit. Dual Credit courses may be offered on the high school campus and taught by a high school instructor or may be taken at a CWI campus location or online. Dual Credit enables students to make substantial progress toward college degrees before they finish high school. Dual Credit students pay a reduced per-credit fee for these college courses.

MINIMUM REQUIREMENTS:

- Be an Idaho high school student.
- Be 16 or older or have successfully completed at least one-half of the high school graduation requirements as certified by the local school district. Students not meeting this requirement may still apply by completing the Sophomore by Exception Form included in the Dual Credit Registration Packet.
- Have a minimum 2.0 high school cumulative GPA.
- Have permission of high school official.
- Have permission of parent/guardian.
- Submit the CWI Dual Credit Registration Form signed by parent and high school official for each semester of enrollment.

TECH PREP PARTICIPATION

Tech Prep students are current high school students earning college and high school credit in certain professional-technical fields. Courses are offered at Idaho high schools and college credit is awarded through Articulation Agreements. Tech Prep enables students to make progress toward college degrees before they finish high school. Tech Prep students pay \$19 per credit for classes under the Articulation Agreement with the high school and CWI.

MINIMUM REQUIREMENTS:

- Be enrolled in an accredited Idaho high school.
- Be 16 or older or have successfully completed at least one-half of the high school graduation requirements as certified by the local school district.
- Have a minimum 2.0 high school cumulative GPA.
- Be enrolled in an eligible Tech Prep class.
- Receive at least a B in the high school course and have high school teacher recommendation for college credit.
- Be enrolled in the CATEMA system in high school.
- Have permission of high school official.
- Have permission of parent/guardian.

WORKFORCE DEVELOPMENT ENROLLMENT

CWI provides high-quality, short term training to boost job skills, acquire new career skills, and earn certificates. Class are held at a variety of locations throughout Southwest Idaho.

MINIMUM REQUIREMENTS:

- Be 16 or older and out of high school.
- Register online or through One Stop Student Services.

BASIC SKILLS EDUCATION/ ENGLISH AS A SECOND LANGUAGE ENROLLMENT

CWI provides free courses to learn basic skills, prepare for the GED, or learn to speak English.

MINIMUM REQUIREMENTS:

- Be 16 or older and out of high school.
- Attend an ABE Orientation or ESL Registration.

Tuition, Fees, and Financial Aid

Tuition and Fees

SUBJECT TO CHANGE WITHOUT NOTICE

TUITION: FALL, SPRING, AND SUMMER SEMESTERS

	IN-DISTRICT IDAHO RESIDENTS (Residents of Ada, Canyon, Twin Falls, Jerome, or Kootenai Counties)	OUT-OF-DISTRICT IDAHO RESIDENTS (Idaho residents outside of Ada, Canyon, Twin Falls, Jerome, or Kootenai Counties)	OUT-OF-STATE/ INTERNATIONAL RESIDENTS
NUMBER OF CREDITS	\$136/credit	\$136/credit + \$50/credit (maximum of \$500/semester)	\$300/credit
1	\$136	\$186	\$300
2	\$272	\$372	\$600
3	\$408	\$558	\$900
4	\$544	\$744	\$1,200
5	\$680	\$930	\$1,500
6	\$816	\$1,116	\$1,800
7	\$952	\$1,302	\$2,100
8	\$1,088	\$1,488	\$2,400
9	\$1,224	\$1,674	\$2,700
10	\$1,360	\$1,860	\$3,000
11	\$1,496	\$1,996	\$3,300
12	\$1,632	\$2,132	\$3,600
13	\$1,768	\$2,268	\$3,900
14	\$1,904	\$2,404	\$4,200
15	\$2,040	\$2,540	\$4,500
16	\$2,176	\$2,676	\$4,800
17	\$2,312	\$2,812	\$5,100
18	\$2,448	\$2,948	\$5,400

ONE-TIME FEES

Application Fee	\$25
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SPECIAL AND INCIDENTAL FEES

Subject to change without notice

Student ID	\$5/occurrence
Non-Sufficient Funds (NSF) Fee	\$25/occurrence
Late Fee	\$50/occurrence
Tuition and Fees Payment Plan	\$50
Reinstatement Fee	\$10/credit
Online Course Fee	\$10/credit
Auditing a Course	Regular tuition and fees apply
Special Course Fees	Special fees are assessed for such things as labs and are listed in the class schedule.

Course fees for personal enrichment and noncredit courses are due upon registration regardless of when the class starts.

SENIOR CITIZEN RATES

Resident senior citizens age 60 and over taking credit courses will be charged 50 percent of in-district Idaho resident tuition. The student is responsible for the full amount of out-of-district fees if it is determined that he or she is not a resident of Ada, Canyon, Twin Falls, Jerome, or Kootenai Counties or have not submitted a Certificate of Residency Form for the current academic year. Out-of-state and foreign senior-citizen students will be charged 50 percent of the out-of-state/international tuition. Fees for noncredit courses, materials, books, or special course fees are full price.

VETERANS AND COVERED INDIVIDUALS

Section 702 of the Veterans Access, Choice and Accountability Act of 2014 ("Choice Act"), requires the Veteran's Administration to disapprove programs of education for payment of benefits under the Post-9/11 GI Bill and Montgomery GI Bill-Active Duty at public institutions of higher learning if the school charges qualifying Veterans and dependents tuition and fees in excess of the rate for resident students for terms beginning after July 1, 2015.

In support of student veterans and in order for CWI's currently eligible programs to remain approved for the VA's GI Bill programs, CWI will charge in-state tuition and fee amounts to "covered individuals" as defined in the Veteran's Choice Act, effective Fall Semester 2015.